

**STUDENT CHECKLIST FOR THE READMISSION PROCESS**  
**FOLLOWING A MEDICAL WITHDRAWAL FROM RICE UNIVERSITY**

Name of student: \_\_\_\_\_

Have you completed all of the following tasks **by July 1 for Fall Semester readmission or November 1 for Spring Semester** readmission?

- Notified the Office of the Dean of Undergraduates of your wish to be readmitted to Rice?
  
- Provided documentation in a letter to the Dean of why you feel you are ready to return to the University, actions you have undertaken in the interim that could support that assessment, and your specific plans for follow up treatment, if needed, in Houston?
  
- Asked your therapist to complete the “Treating Professionals’ Form”, along with a supporting letter, and had those documents forwarded to the Rice Counseling Center?
  
- Signed and returned the enclosed release form which gives the Rice Counseling Center permission to release information to your off campus treating professional, the Dean and the Medical Readmission Committee?
  
- Have you made an appointment to discuss your request with the Director of the Rice Counseling Center or her designate?

*January 2006*