

LEADERSHIP RICE ENVISION GRANT APPLICATION

I. Information (please type)

Name:	
E-mail:	Phone:
Local Address:	
College:	Year:
Rice ID:	
Co-applicants: 1) 2) 3) 4)	
Project Chairperson: (if applying for a group project)	
Project Title:	
One Sentence Description of Project:	
Expected Project Start Date:	Expected Project End Date:
Amount Requested:	
Recommendation: (List name of recommender, institution, phone number, and e-mail address)	

II. Cover Letter

Provide a short summary of your project and your motivations for pursuing an Envision Grant. No additional pages will be accepted. For more information, please refer to “Guidelines for Applying for an Envision Grant.”

III. Proposal

Describe the project, its potential impact, its feasibility, and its sustainability, and explain why Envision Grant funding is necessary. No more than two pages will be accepted. For more information, please refer to “Guidelines for Applying for an Envision Grant.”

IV. Budget

Attach an **itemized spreadsheet** of all funding requested, including outside sources of funding. You must explain how cost estimates were determined, and should attach explanatory notes to the spreadsheet if necessary. For more information, please refer to “Guidelines for Applying for an Envision Grant.”

V. Supporting Documents

Attach one letter of recommendation (required) and any supplemental materials or letters of support, if necessary.

Letters of recommendation and supplemental materials can be mailed to:

Envision Grant Administrator
Leadership Rice/ Rice University
PO Box 1892, MS-200
Houston, TX 77251-1892
Email: leading@rice.edu
Fax: 713-348-5885

VI. Submission

Please submit your completed application at the Leadership Rice office on the 2nd Floor of the RMC, Suite 208 (above the Grand Hall). It may also be sent electronically to leading@rice.edu or faxed to 713-348-5885.

No handwritten applications will be accepted.

Spring deadline: April 15th, 2008 at 5 PM.