

## JSA Board Meeting Minutes

<b>Date:</b>	October 20, 2004
<b>Location:</b>	Room 216
<b>Time:</b>	10:30-11:30 am
<b>Agenda:</b>	Attendance, Committee reports, Old business, New business
<b>Attendance:</b>	Jay Hawthorn, Vinson George, Michael Zievers, Jenny Maxwell, Timothy Okabayashi, Elizabeth Tobin (Serving as Secretary for the meeting), Chewy Redding, Robert Lilienstern, Hollis Ghobrial, Gerhard Golden, Neal Carlson, Louisa Keyes, Justin Manford, Robert Prohl, Elisa Shen, Laurie Tonnesen

<b>Committee Reports</b>	
<b>Social</b>	This week's Partio is unsponsored and will start at 6:30 (after Open Forum). Social committee led by Elisa will work on study break. Incoming/outgoing dinner scheduled for November 12 <sup>th</sup> . We need to look at finals schedules to plan end of module celebrations. Consider attending TABC training sessions this semester (especially new members).
<b>Treasurer</b>	The budget is in good shape. Waiting on payment for three Partios, but none of these are "delinquent".
<b>Technology</b>	First meeting on Thursday morning (will consist of only the committee at this point). Concentrating on a technology strategy is the first order of business because currently one does not exist.
<b>Issues</b>	<p>Elizabeth reported on the following:</p> <p>Improved technology in break-out rooms</p> <ul style="list-style-type: none"> <li>- Will be tasked to the Technology Committee, but Gerhard will keep the JSA updated.</li> </ul> <p>MBA Class ring</p> <ul style="list-style-type: none"> <li>- Hollis reported MBA students can get a Rice class ring even though they do not meet the standard 90-hour requirement for ordering.</li> </ul> <p>No after-hours classroom access</p> <ul style="list-style-type: none"> <li>- This is an ongoing issue and is due to theft/safety concerns. Will continue to communicate concern with administration, but no change is expected in the near future.</li> </ul> <p>Homecoming BBQ</p> <ul style="list-style-type: none"> <li>- Questions to take up with the alumni office include: Who should be responsible for the event (payment, set-up, food purchase and preparation)? Who should be responsible for staffing the event? Jenny will take on issue initially.</li> </ul>

<b>Old Business</b>	
Administration Open Forum	Scheduled for Thursday, October 21 at 5:30 – 6:30 in the Shell auditorium. Encourage everyone to attend!!
Homecoming BBQ	Alumni office pledging \$500 in sponsorship which should cover costs (last year cost approximately \$400). Please let Hollis know if you can assist with set-up, cooking, etc.

<b>New Business</b>	
Orientation with New Members	A meeting with the 6 new members to discuss major JSA happening, procedures, etc. will take place outside the normal weekly meeting (Wednesday, November 10 <sup>th</sup> at 10:30). New members officially take office November 1.
Incoming/Outgoing Dinner	Scheduled for November 12 <sup>th</sup> . Vinson will organize and send out additional details.
Additional JSA Communication	Send out a letter with JSA member pictures and committee assignments to students, faculty, and staff (similar to one sent last year).
Next Meeting	Friday, November 12 <sup>th</sup> @ 11:30