

## JSA Board Meeting Minutes

<b>Date:</b>	September 10, 2004
<b>Location:</b>	Room 360
<b>Time:</b>	11:30 am -12:30 pm (meeting with George Kanatas to follow)
<b>Agenda:</b>	Attendance, Committee reports, Action Items, Old business, New business, New Issues.
<b>Attendance:</b>	Jay Hawthorn, Vinson George, Michael Zievers, Robert Lilienstern, Timothy Okabayashi, Elizabeth Tobin, Gerhard Golden, Ribka Emmanuel, Jenny Maxwell

<b>Secretary Reviews Minutes of Last Meeting</b> (Ribka reported from last meeting)
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<b>Committee Reports</b>	
<b>Social</b>	<p>Vinson recruited 4 first-year students out of the 9 candidates for Social Committee. These 4 students will be responsible for soliciting other first-year students to help with partios (set-up and clean-up) and other social events. Vinson already held its first meeting and they are eager to improve social events at the Jones school, especially with company sponsorships.</p> <p>Partio on 9/9, the kegs floated early and we ran out of cups even earlier. We will ask the company providing kegs to provide more cups as well as buy more cups on the JSA budget. JSA also agreed to have pizzas arrive at 5:15 to allow more students to have access to the pizzas. For the partio on 9/16, we will have 3 kegs for the last partio of Module 1 (and possibly continue with 3 kegs until partio attendance tapers down). Ribka will be responsible for making sure taps are not placed on the kegs until 5:30. Gerhard to train the new first year students on set-up and clean-up.</p> <p>Miscellaneous: Invoices needed for FMC patio. Ribka to order tex-mex food for next sponsored partio. Hollis to organize Homecoming BBQ.</p>
<b>Treasurer</b>	Robert finalized the budget with JSA sponsored partios consisting of 2 kegs and 55 pizzas totaling \$680 per partio.
<b>Elections &amp; Awards</b>	<p>Robert finalized dates for JSA elections:</p> <p>9/22: Robert to email first-year students notifying them about the meeting to be held for interested students.</p> <p>9/29: Meeting.</p> <p>10/6: Letters of intent due.</p> <p>10/11: Speeches in Shell.</p> <p>10/14: Announce new JSA Board members at partio.</p> <p>Robert to reserve Shell for October 11<sup>th</sup>.</p>

<b>Orientation</b>	No new updates.
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<b>Action Items</b>	
<b>Outstanding Issues</b>	<p>Elizabeth reported on the following:</p> <p>Student IDs/ confidentiality of grades posting:</p> <ul style="list-style-type: none"> <li>- Andrew Hawthorn created spreadsheet, Gerhard and Andrew made edits; Gerhard to follow-up with Christa VanDrie and John Reed. Issue Underway.</li> </ul> <p>Hooter checkbook:</p> <ul style="list-style-type: none"> <li>- No updates. Issue Underway.</li> </ul> <p>Class of 2005 pictures:</p> <ul style="list-style-type: none"> <li>- Michael followed-up with Dolores Thacker, she notified him that if students wanted their photos re-taken by her it is not too late; Michael will email second-year students about this option once Delores has received the background screen for the photos. Michael has no clear timetable, but expects to be able to email students next Wednesday to have their photos taken that Friday. Issue Underway.</li> </ul> <p>Communication of John Miller's role:</p> <ul style="list-style-type: none"> <li>- Email sent out by CPC, but the subject was listed at the bottom of the email. Gerhard to have Charlotte send out an email explicitly for this purpose. Issue Resolved.</li> </ul> <p>Publish John Reed's bio:</p> <ul style="list-style-type: none"> <li>- Issue Resolved.</li> </ul> <p>Request for hot water:</p> <ul style="list-style-type: none"> <li>- No update. Issue Underway.</li> </ul> <p>Late course packets:</p> <ul style="list-style-type: none"> <li>- Board to discuss with Kanatas. Issue Underway.</li> </ul> <p>Fee Investiture DVDs:</p> <ul style="list-style-type: none"> <li>- Vinson was awaiting response from Deanna, but will follow-up with Carrie Miller instead. Issue Underway.</li> </ul> <p>Parking Garage not available to all students:</p> <ul style="list-style-type: none"> <li>- Ribka spoke to the parking administrators and was told that all West lot parkers should be notified by the end of the month if they will be taken-off the wait list and placed in the garage. Issue Underway.</li> </ul>

<b>Old Business</b>	
JSA Faculty Advisor	<p>Replacement of Randy Batsell:</p> <ul style="list-style-type: none"> <li>- James Weston accepted the Board's invitation to serve as our faculty representative. Issue Resolved.</li> </ul>
JSA Election	<p>JSA Election Dates:</p> <ul style="list-style-type: none"> <li>- See above. Issue Underway.</li> </ul>

Update on First-year Professors	<p>Complaints filed by First-year students:</p> <ul style="list-style-type: none"> <li>- Finance Professor MGMT (543): Jay and 3 first-year students met with James Weston and discussed their challenges with this professor; the overall attitude in this class has simmered down in the past week as students have seen changes in the situation after voicing their concerns. Three experienced finance professors have and will be sitting-in on the class to observe and offer feedback. The finance professor is eager to improve and work with the students.</li> <li>- Strategy Professor MGMT (570): students feel the work load is above the normal amount that should be expected from students, Tim compared last-years syllabus with the current syllabus and found a significant increase in the amount of work required; complaints have been made against the behavior of the professor regarding him reprimanding two students in class for incomplete work due to situations beyond their control; he is a visiting professor.</li> <li>- Economics Professor MGMT (540): students feel the work load is above the normal amount that should be expected from students.</li> </ul> <p>The above issues will be discussed in our meeting with Kanatas.</p>
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<b>New Business</b>	
Feedback from MBA Office	<p>Positive feedback from MBA Office to Board:</p> <ul style="list-style-type: none"> <li>- Jay reported compliments from the MBA Office to the Board!</li> </ul>
JSA Open Forum	<p>JSA Open Forum:</p> <ul style="list-style-type: none"> <li>- To be held Wednesday, September 15 during Coffee Colloquium. Jay to send email asking for students to share with the Board in advance what issues they would like us to discuss, otherwise the forum will be conducted in a Q&amp;A style.</li> </ul>
Dean Search Curriculum Committee	<p>Dean Search Curriculum Committee:</p> <ul style="list-style-type: none"> <li>- Elizabeth will be serving on the curriculum committee for the Dean Search.</li> </ul>

<b>New Issues</b>	
School Maintenance	<p>Students not maintaining clean facilities :</p> <ul style="list-style-type: none"> <li>- Students need to be reminded to clean-up their mess and throw-away their food from in the refrigerator.</li> <li>- Students also need to be reminded to only take 2 pieces of pizza at the partios and beverages that will be consumed on the property (no to go). Gerhard to send out an email.</li> </ul>
Jones MBA Merchandise	<p>Lack of Jones MBA merchandise in the bookstore:</p> <ul style="list-style-type: none"> <li>- The Board will discuss this issue next week after Jenny has followed-up with Deborah Thomas.</li> </ul>

Rice MBA Logo	Inconsistencies with school branding: <ul style="list-style-type: none"> <li>- Student clubs and faculty are not using the new official logo on websites, etc. The Board to address this issue with Kanatas.</li> </ul>
FMC Nametags	Nametags not sticking on students' suits: <ul style="list-style-type: none"> <li>- The sticker name tags do not stick on students' suits; Tim to follow-up with the CPC to ask for pinned name tags be used for company presentations.</li> </ul>

<b>Next Meeting</b>	Friday, September 17 @ 12:00, Room 359.
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See meeting notes from JSA Board meeting with George Kanatas.