ORDER OF THE MEETING:

1. Chair calls meeting to order, Secretary takes attendance

   Hollis Ghobrial  X  Neal Carlson  
   Gerhard Golden  X  Louisa Keyes  X  
   Tim Okabayashi  X  Justin Manford  X  
   Chewy Redding  X  Robert Prohl  
   Haukur Skúlason  X  Laurie Tonnesen  
   Elizabeth Tobin  X  Elisa Shen  X

2. Secretary reads old minutes

3. Comments from Chair – Please make every effort to attend all meetings or let Tim know if you have a major conflict!

4. Committee & Director Roles reports:
   a. Social: Elisa has received responses from a number of interested students who are willing to help with social events → they will be helping out with Partios at first; next week is the International Partio which is co-sponsored by JSA; Continental and Rackspace will be sponsoring the next few Partios
      ▪ Officer turnover dinner
   b. Treasury: All finances are up-to-date; Partios are very under-budget
   c. Election:
      ▪ Need calendar of dates for elections – Elections to take place the fifth module with results announced on March 10 (elections will start on February 28th)
   d. Orientation:
      ▪ Laurie and Robert need to talk to Christa about what needs to be done
   e. Technology – about 1/3 of people have responded to the survey; will send final reminder over weekend.

5. Action items: see updated action item list on website

6. Old Business
   a. Coffee Colloquium – Robert took a survey of students at the last colloquium; work is still underway on this matter
   b. Part-time work analysis – Tim is finishing this memo up and will post it to the website

7. New Business
   a. Report on meeting with President Leebron – see action item list for resolution

8. Chair closes meeting