JSA BOARD OF DIRECTORS
MEETING AGENDA

December 3, 2004, 11:30 AM

Order of the Meeting:

1. Chair calls meeting to order, Secretary takes attendance

Hollis Ghobrial  __  Neal Carlson  __
Gerhard Golden  __  Louisa Keyes  __
Tim Okabayashi  __  Justin Manford  __
Chewy Redding  __  Robert Prohl  __
Haukur Skúlason  __  Laurie Tonnesen  __
Elizabeth Tobin  __  Elisa Shen  __

2. Secretary reads old minutes

3. Comments from Chair
Checkbook and check from FMC have been returned by previous treasurer. Goal of paying back-dated invoices by end of (calendar) year.

4. Committee & Director Roles reports:
a. Social: End of semester party December 16 8pm @ Escobar’s; study break Wednesday
b. Treasury:
c. Election:
d. Orientation:
e. Technology: Survey to be distributed in January

5. Action items
Copiers: Robert is talking to Ikon about copiers and copier service. Will look into contracts on copiers at Fondren.
Video of Investiture and MBA merchandise: Tim working with Carrie Miller
Nametags: Justin finalizing pricing and ordering.
Doors between 214 and study rooms: Will remain locked per the Dean

6. Old Business
   - Liz spoke with Burdette about proposal and his group will help the faculty program committee

7. New Business
   - First-years will talk with second semester faculty – Neal will coordinate
   - Summarized first-year open house
   - What is the reason for the module system? So could have more variety of classes
   - Take up a collection for first year professors? Maybe next semester
   - Make networking/jobsearch/etc. a part of our communications program (maybe even for a small portion of the grade like 10 percent). This might not fly but I think it would help. This needs to happen through CPC not communications
8. Chair closes meeting