

# JSA BOARD OF DIRECTORS MEETING AGENDA

December 3, 2004, 11:30 AM

## Order of the Meeting:

1. Chair calls meeting to order, Secretary takes attendance

Hollis Ghobrial	—	Neal Carlson	—
Gerhard Golden	—	Louisa Keyes	—
Tim Okabayashi	—	Justin Manford	—
Chewy Redding	—	Robert Prohl	—
Haukur Skúlason	—	Laurie Tonnesen	—
Elizabeth Tobin	—	Elisa Shen	—

2. Secretary reads old minutes

3. Comments from Chair

Checkbook and check from FMC have been returned by previous treasurer. Goal of paying back-dated invoices by end of (calendar) year.

4. Committee & Director Roles reports:

- a. Social: End of semester party December 16 8pm @ Escobar's; study break Wednesday
- b. Treasury:
- c. Election:
- d. Orientation:
- e. Technology: Survey to be distributed in January

5. Action items

Copiers: Robert is talking to Ikon about copiers and copier service. Will look into contracts on copiers at Fondren.

Video of Investiture and MBA merchandise: Tim working with Carrie Miller

Nametags: Justin finalizing pricing and ordering.

Doors between 214 and study rooms: Will remain locked per the Dean

6. Old Business

- Liz spoke with Burdette about proposal and his group will help the faculty program committee

7. New Business

- First-years will talk with second semester faculty – Neal will coordinate
- Summarized first-year open house
- What is the reason for the module system? So could have more variety of classes
- Take up a collection for first year professors? Maybe next semester
- Make networking/jobsearch/etc. a part of our communications program (maybe even for a small portion of the grade like 10 percent). This might not fly but I think it would help. This needs to happen through CPC not communications

8. Chair closes meeting