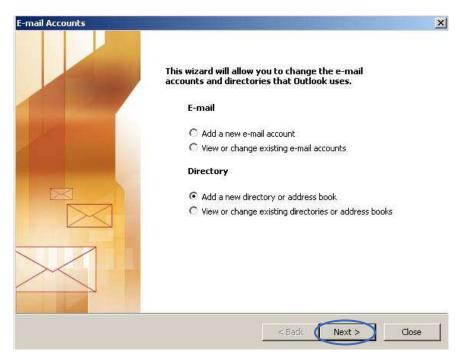
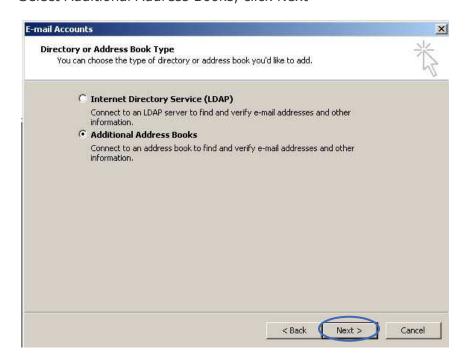
Instructions to Add Outlook Address Book

Here is the fix for the missing Address Book in Outlook. This fix applies to the MBA Class of 2007.

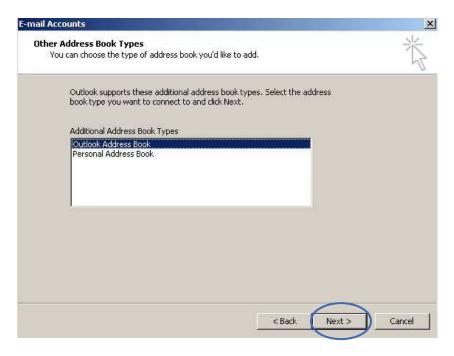
- 1. In Outlook, go to Tools \rightarrow E-mail Accounts.
- 2. Select Add a new directory or address book, click Next.



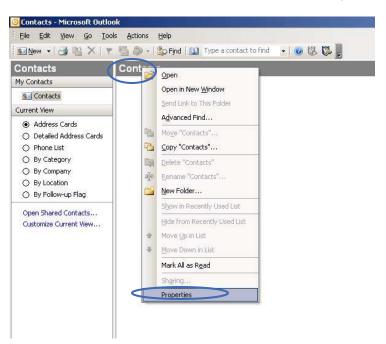
3. Select Additional Address Books, click Next



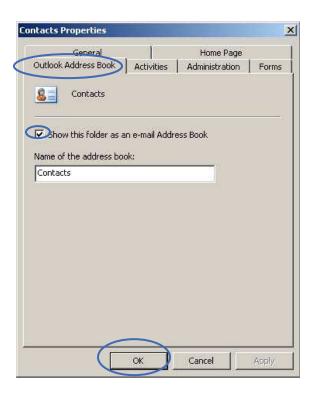
4. Select Outlook Address Book, click Next.



- 5. You will see the message "The E-mail account you have just added will not start until you choose Exit from the File menu, and then restart Microsoft Office Outlook."
- 6. Click OK, click Finish.
- 7. Exit Outlook, then restart Outlook.
- 8. In Outlook, click on the Contacts tab on the lower left window.
- 9. Right click Contacts in the center window and select Properties.



- 10. Click on the Outlook Address Book tab.
- 11. Check the box next to show this folder as an e-mail Address Book.



12. Click OK.